

# IGI



## When You Submit:

- Include your DMIA member # for member pricing & specialized service.
- 1 ct+ stones to be submitted as single stones.
- Fill in all contact information so we can notify you as soon as goods are ready.

Company:

Member #:

Date:

Contact:

Phone#:

Email:

☐ Parcel

Total wt submitted:

(Under 1ct Size)

☐ Loose Stones

(1ct+)

# of stones:

## Fees:

Loose stones priced per piece.

### 0.20 ct - 0.99 ct

- 1-5 stones: \$10 per piece
- 6-20 stones: \$7.50 per piece
- 21-50 stones: \$5 per piece

### 1.0 ct - 5.0 ct

- 1-5 stones: \$20 per piece
- 6-20 stones: \$15 per piece
- 21-50 stones: \$10 per piece

### 5.0+ ct Quote will be based on size

### Parcel Fees by weight (minimum to submit is 1ct)

- 0.005-19.99 cts: \$7/ct
- 20.00+ cts: \$6/ct

\*Sort by size, see guidelines.

Solitaire rings & pendants **\$20**

Earring/Ring sets & 3 stone rings **\$25**

All other jewelry items **\$30**

Additional comments from client

**Disclaimers:** Submission to IGI for expedited verification service only. This is not for full or dossier reports. IGI can only stand by verification if goods are in an untampered, sealed bag. Turnaround time is subject to the type and size of items submitted at the time of drop-off. An estimated time will be given if the goods exceed 20 diamonds, or if a parcel needs sorting. There are three results types: natural, natural treated, or not natural only.



## Verification Submission Guidelines and Disclaimers

To ensure a smooth and efficient verification process, please follow the submission guidelines for verification of diamonds. Following these guidelines will help ensure that your stones are processed accurately and efficiently, and that you receive the information and feedback you need to make informed decisions about your stones in a timely manner.

1. Please provide accurate and detailed information about the Stone/s, including its weight, size, shape, and any other relevant characteristics.
2. Submit DMIA Member number, company name, address, email, phone number and contact on the submission form.
3. If larger than 1.00ct please include any certification or grading reports for the stone from reputable organizations such as GIA or AGS, if you have one.
4. Stones larger than 1ct must be in separate parcel papers or polybags with diamond shape and weight indicated.
5. Melee or breakout parcel submission minimum requirement is 1ct total weight of goods.
6. Goods under 0.18 MUST be sorted by MM size. Please see reference chart.
7. Please make sure to sort stones under 1ct by carat range. See table for suggested separation below.
8. Please make sure stones are clean when submitting. If diamonds are submitted without noticeably clean, they will be promptly returned with no service provided.
9. Goods will be returned in the condition they are received. IGI is not responsible for broken chipped or damaged stones.
10. Additional Services are offered. Please inquire.

Carat by Fractions	By Weight Range
1/5 carats	0.18 - 0.22
1/4 carats	0.23 - 0.28
1/3 carats	0.29 - 0.36
3/8 carats	0.37 - 0.45
1/2 carats	0.46 - 0.57
5/8 carats	0.58 - 0.69
3/4 carats	0.70 - 0.81
7/8 carats	0.82 - 0.99
Grainer/s	1.00+

Goods under 0.18ct
0.8mm (min)
1.05mm (min)
1.25mm (min)
1.35mm (min)
1.5mm (min)
1.7mm (min)
2.0mm (min)
2.3mm (min)
2.6mm (min)
2.95mm (min)
3.25mm (min)
3.5mm (min)

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